



**SHREWSBURY  
INTERNATIONAL  
SCHOOL**

BANGKOK

# APPLICATION FORM PART 1

## BIOGRAPHICAL INFORMATION

Please note that part 1 of the application form is not referred to when selecting candidates for interview but includes details which must be made available in order that the school may meet the exacting standards required of employers in the education sector.

**Position applied for:** .....

**Title:** .....

**Surname:** .....

**Forenames:  
(in full)** .....

**Current Address:** .....

**Previous Addresses**  
If resident at current address for less than 5 years please provide previous addresses during this period.

Date at current address from: .....

**Previous address 1:** .....

Date from/to at address: .....

**Previous address 2:** .....

Date from/to at address: .....

**Previous address 3** .....

Date from/to at address .....

**Telephone (Home)** .....

Telephone (Mobile): .....

E-mail Address: .....

Date of Birth: .....

ID Card Number: .....

- Where did you see the vacancy originally advertised?
- Bangkok Post newspaper
  - Bangkok Post website
  - Post Today newspaper
  - Shrewsbury website
  - Other (please specify) .....

Are you registered as a qualified teacher with the Thai Ministry of Education?

- Yes  No

Do you have any of the following;

- a) a criminal record and/or
- b) pending charges against you and /or
- c) recordable reprimands / warnings by the police?

Where the response is "Yes", you will be required to submit details, in a sealed envelope marked confidential, subsequently to the school.

- Yes  No

For any employment, current or in the past, on either a paid or voluntary basis, my employer may be asked by Shrewsbury International School about disciplinary offences, including those relating to children or young persons (whether the disciplinary sanction is current or time expired), and whether I have been the subject of any child protection allegations or concerns and if so the outcome of any enquiry or disciplinary procedure.

- I understand and agree to any such enquiries being made

All posts in the school involve some degree of responsibility for safeguarding children, which will vary according to the nature of the post.

Prior to any appointment being made the applicant shall be asked to undergo relevant police and criminal record checks by Shrewsbury International School.

- I agree to such an application being made.

The provision of false information is an offence and could result in the application being rejected or summary dismissal if an applicant has been selected and possible referral to the police.

I certify that all entries made on this form (or on any other form or document supplied) are complete and correct to the best of my knowledge.

- I hereby certify this statement as correct

# APPLICATION FORM PART 2

Position applied for: .....

Surname: .....

Initials: .....

## EDUCATION AND QUALIFICATIONS

General Education: School or College 1 .....

Address: .....  
.....  
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Please state date achieved / Subject / Grade

Qualification 1: .....

Qualification 2: .....

Qualification 3: .....

Qualification 4: .....

Qualification 5: .....

Qualification 6: .....

Qualification 7: .....

Qualification 8: .....

Qualification 9: .....

Qualification 10: .....

Qualification 11: .....

**General Education: Name and address of School or College 2**

Name: .....

Address: .....  
.....  
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Date achieved / Qualification / Grade: 1.....  
2.....  
3.....

**Further Education: College or University 1**

Name: .....

Address: .....  
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Date achieved / Subject / Grade: .....

**Membership of Professional Bodies and other Qualifications: Name and Address of Professional Body 1**

Name: .....

Address: .....  
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Date achieved / Qualification / Grade: 1.....  
2.....  
3.....

**Membership of Professional Bodies and other Qualifications: Name and Address of Professional Body 2**

Name: .....

Address: .....  
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**Current or Last Employment: Name and Address of Employer 3**

Name: .....

Address: .....

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Date Started: .....

Date Left: .....

Current or Last Salary: .....

Job Title: .....

Brief outline of your job and responsibilities: .....

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Reason for Leaving: .....

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## REFERENCES

A minimum of two referees should be provided one of which in normal circumstances should be the Principal or Headmaster of the school at which you are employed at currently or from your most recent employment. Persons with whom your relationship is solely through friendship cannot be named as referees.

**Full Name and Title of Referee 1** .....

Position: .....

Name and address of organisation: .....

Address: .....

Telephone Number: .....

Email Address: .....

Relationship to you: .....

Is it possible to contact this referee prior to interview?  Yes  No

**Full Name and Title of Referee 2** .....

Position: .....

Name and address of organisation: .....

Address: .....

Telephone Number: .....

Email Address: .....

Relationship to you: .....

Is it possible to contact this referee prior to interview?  Yes  No

Full Name and Title of Referee 3 .....

Position: .....

Name and address of organisation: .....

Address: .....

Telephone Number: .....

Email Address: .....

Relationship to you: .....

Is it possible to contact this referee prior to interview?  Yes  No

## DECLARATION

A minimum of two referees should be provided one of which in normal circumstances should be the Principal or Headmaster of the school at which you are employed at currently or from your most recent employment. Persons with whom your relationship is solely through friendship cannot be named as referees.

I certify that the information given on this form and that given on any other document supplied in support of this application is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed, dismissal.

Yes  No

Date .....